

# **BONITA UNIFIED SCHOOL DISTRICT**

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, November 2, 2011

Call To Order 12287. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Jim Elliot at the Education Center, 115 West Allen Avenue, San Dimas, California.

Members Present Jim Elliot, President  
Glenn Creiman, Vice President  
Chuck Coyne, Member  
Diane Koach, Member  
Patti Latourelle, Member

Staff Members Present Gary Rapkin, Superintendent  
Curtis Frick, Assistant Superintendent – HRD  
Lois Klein, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS**

No requests

## **CLOSED SESSION**

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.

## **OPEN SESSION**

12288. The meeting reconvened in Open Session at 7:18 p.m.

## **REPORT OF ACTION TAKEN IN CLOSED SESSION**

12289. No action was taken in Closed Session.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Jim Elliot.

## **APPROVAL OF AGENDA ORDER AND CONTENT**

12290. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, approving agenda order and content.

**FEATURED PRESENTATION**

Recognition of the District Custodial  
Staff and Locker Room Attendants

Each custodial staff member and locker room attendant was featured in a presentation by Mike Phillips and Gary Hall highlighting their integral role in the daily safety and support of students. The Board recognized the District custodial staff and locker room attendants for the important role they play in helping our students each day.

Recognition of San Dimas Wildlife  
Art Show Student Winners

Lois Klein gave a brief overview of the San Dimas Wildlife Student Art Exhibit. Diane Koach introduced the student winners of the San Dimas Wildlife Art Show. The Board recognized and congratulated the students for their outstanding art work and their teachers for their support and contribution to the arts.

Recognition of La Verne Rotary  
Club Teacher Mini-Grant Recipients

Lois Klein reported the La Verne Rotary Club offers teachers in La Verne schools the opportunity to apply for mini-grants for the purpose of providing supplemental classroom materials to support projects that will benefit students. This year, the La Verne Rotary Club awarded 10 grants to teachers at La Verne schools in Bonita Unified School District. The Board recognized the recipients and expressed appreciation to the La Verne Rotary Club.

**COMMUNICATIONS-STUDENT REPRESENTATIVES**

Lone Hill Middle School

The student representative from Ramona Middle School addressed the Board of Education and reported on the current activities and events taking place at Ramona Middle School.

Bonita High School

Kody Schneider addressed the Board and reported on the current activities and events taking place at Bonita High School.

Chaparral High School/  
Ed Jones Educational Center

Amanda Garcia addressed the Board and reported on the current activities and events taking place at Chaparral High School and the Ed Jones Educational Center.

San Dimas High School

Jumel Nicole Sacro addressed the Board and reported on the current activities and events taking place at San Dimas High School.

**APPROVAL OF MINUTES**

12291. Motion by Mr. Creiman, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, approving the Minutes of the October 5, 2011 Regular Meeting of the Board of Education.

**REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS**

No requests

**CONSENT AGENDA**

12292. Motion by Ms. Latourelle, seconded by Mr. Creiman, and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

Extended and Overnight  
Educational Field Trips

12293. Approved extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
- a. San Dimas High School Band to participate in the Camarillo Christmas Parade, Camarillo, CA, December 10, 2011.
  - b. San Dimas High School AP Environmental Science Class to participate in the Mecca Hills Desert Ecology Study, Mecca Hills, CA, November 11-12, 2011 or December 10-11, 2011.
  - c. San Dimas High School Key Club students to participate at the Key Club Fall Rally, Six Flags Magic Mountain, Valencia, CA, November 19, 2011.
  - d. Bonita High School Girls Varsity Water Polo Team to compete at America's Finest City Tournament, San Diego, CA, January 19-21, 2012.

Approve Non-Public Master  
Contract

12294. Approved Non-Public School Master Contract for 2011-2012.
- a. S.T.A.R. (Services That Accelerate Results) Academy

Settlement Agreement District  
#1010-11/12 for Student  
#80802388

12295. Approved Settlement Agreement District #1010-11/12 for student #80802388.

Special Education Reimbursements

12296. Approved Special Education reimbursements:
- a. Mileage Reimbursement to parents of special education student #04151994
  - b. Mileage Reimbursement to parents of special education student #05222007

**CONSENT AGENDA- Continued**

Agreement Between BUSD &  
OdysseyWare, Inc.

12297. Approved Agreement between Bonita Unified School District and OdysseyWare, Inc. for online course curriculum and teacher training for the 2011-2012 school year.

“A” and “B” Warrants

12298. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

12299. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

12300. Approved budget transfers between major object codes, as presented.

Independent Contractors

12301. Approved Independent Contractor Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.

- a. Cabrillo Marine Aquarium
- b. Kristy Vena
- c. Casey Cox
- d. Cabrillo Marine Outreach
- e. Horizon Entertainment LLC

Surplus Property

12302. Declared items as listed as surplus in accordance with Education Code 17545 and authorized disposal.

Second Month Enrollment Report

12303. Approved Second Month Enrollment Report as of October 14, 2011.

Facility Use Request by San Dimas  
Chamber of Commerce –  
San Dimas High

12304. Approved facility use request by San Dimas Chamber of Commerce for E waste recycling at San Dimas High School.

**CONSENT AGENDA- Continued**

Amended Agreement Between BUSD  
And Dougherty & Dougherty Architects  
LLP –Gymnasium Expansion Project  
At Bonita High

12305. Approved Amended Agreement between Bonita Unified School District and Dougherty and Dougherty Architects LLP to provide architectural and engineering services related to the gymnasium expansion project at Bonita High School.

Lease-Leaseback Agreement  
Between BUSD & Tilden-Coil  
Constructors – Bonita Center  
For the Arts

12306. Approved Lease-Leaseback Agreement between Bonita Unified School District and Tilden-Coil Constructors for services related to the construction of the Bonita Center for the Arts.

Change Order #7 Bid 10-11:04-1 –  
Bonita High School – Chap, Inc.

12307. Approved Change Order #7 Bid 10-11:04-1 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – Chap, Inc.

Change Order #3 Bid 10-11:04-04 –  
Bonita High School – KAR  
Construction

12308. Approved Change Order #3 Bid 10-11:04-04 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – KAR Construction.

Change Order #3 Bid 10-11:04-6 –  
Bonita High School – KCB Towers

12309. Approved Change Order #3 Bid 10-11:04-6 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – KCB Towers.

Change Order #1 Bid 10-11:04-7 –  
Bonita High School – Chapman  
Coast Roof Co., Inc.

12310. Approved Change Order #1 Bid 10-11:04-7 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – Chapman Coast Roof Co., Inc.

Change Order #1 Bid 10-11:04-9 –  
Bonita High School – McWil  
Sports Surfaces, Inc.

12311. Approved Change Order #1 Bid 10-11:04-9 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – McWil Sports Surfaces, Inc.

**CONSENT AGENDA- Continued**

Change Order #5 Bid 10-11:04-12-  
Bonita High School – JPI  
Development Group, Inc.

12312. Approved Change Order #5 Bid 10-11:04-12 for  
construction of the Bonita High School new  
gymnasium and gymnasium modernization projects  
– JPI Development Group, Inc.

Change Order #5 Bid 10-11:04-14-  
Bonita High School –  
Chap, Inc.

12313. Approved Change Order #5 Bid 10-11:04-14 for  
construction of the Bonita High School new  
gymnasium and gymnasium modernization projects  
– Chap, Inc.

Change Order #4 Bid 10-11:05-1 –  
San Dimas High – Sea West  
Enterprises

12314. Approved Change Order #4 for Bid 10-11:05-1 for  
construction of the San Dimas High School  
gymnasium expansion project – Sea West  
Enterprises.

Change Order #5 Bid 10-11:05-1 –  
San Dimas High – Sea West  
Enterprises

12315. Approved Change Order #5 for Bid 10-11:05-1 for  
construction of the San Dimas High School  
gymnasium expansion project – Sea West  
Enterprises.

Change Order #1 Bid 10-11:05-3 –  
San Dimas High – Crew, Inc.

12316. Approved Change Order #1 for Bid 10-11:05-3 for  
construction of the San Dimas High School  
gymnasium expansion project – Crew, Inc.

Change Order #2 Bid 10-11:05-4 –  
San Dimas High – KAR Construction  
Inc.

12317. Approved Change Order #2 for Bid 10-11:05-4 for  
construction of the San Dimas High School  
gymnasium expansion project – KAR Construction,  
Inc.

Change Order #1 Bid 10-11:05-14 –  
San Dimas High School – Delmac

12318. Approved Change Order #1 for Bid 10-11:05-14 for  
construction of the San Dimas High School  
gymnasium expansion project – Delmac.

**CONSENT AGENDA- Continued**

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| Certificated Personnel Report  | 12319. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.   |
| Classified Personnel Report  | 12320. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.   |
| Educational Conferences  | 12321. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325. |
| Agreement Between BUSD & LWD, Inc.   | 12322. Approved Agreement between Bonita Unified School District and LWD, Inc. for drug and alcohol testing services.   |
| New Job Description for Educational Technology Specialist                                    | 12323. Approved new job description for Educational Technology Specialist.  |
| Temporary .20 FTE Allocation for A Wellness Co-Coordinator Position For 2011-2012            | 12333. Approved a temporary .20 full-time equivalent (FTE) allocation for a Wellness Co-Coordinator position for the 2011-2012 school year.   |
| Certification of Conditions Set Forth In Title 5, Sections 5593 – Temporary Athletic Coaches | 12334. Approved Certification that conditions set forth in Title 5, Section 5593 relative to qualifications and competencies of temporary athletic team coaches have been met and authorized the President of the Board to Sign the Certification.  |
| Donations  | 12335. Accepted with thanks the donation of gifts valued at \$5,895.00 as determined by the donor and in accordance with Education Code 35273 and instructed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.                               |

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES**

Conduct Public Hearing On the  
Annual Report on Developer Fees

12336. Motion by Mr. Coyne, seconded by Diane, Opened  
Public Hearing on the Annual Report on Developer  
Fees.

Hearing Opened: 8:07 p.m.

Ms. Sparks presented an overview on the  
Developer Fees collected and the uses of the fees  
for fiscal year 2010-2011.

Motion by Ms. Latourelle, seconded by Ms. Koach,  
and carried by 5 Ayes, 0 Noes, Closed Public  
Hearing.

Hearing Closed: 8:14 p.m.

No Public comment.

**HUMAN RESOURCES DEVELOPMENT**

Conduct Public Hearing of the  
Initial Proposal for Negotiations  
Between Bonita Unified School  
District and the Bonita Unified  
Teachers Association for  
2011-2012 School Year

12337. Motion by Mr. Coyne, seconded by Mr. Creiman,  
Opened Public Hearing of the Initial Proposal for  
Negotiations between Bonita Unified School District  
and the Bonita Unified Teachers Association for  
2011-2012 school year.

Hearing Opened: 8:14 p.m.

Mr. Frick reported on the Bonita Unified School  
District articles for negotiations.

Article 2 – Class Size  
Article 4 – Evaluation Procedures  
Article 6 – Hours (6.2.3) (6.4.4)

Motion by Ms. Latourelle, seconded by Ms. Koach,  
and carried by 5 Ayes, 0 Noes, Closed Public  
Hearing.

Hearing Closed: 8:19 p.m.

No Public comment.



**DISCUSSION/ACTION AGENDA-Continued**  
**HUMAN RESOURCES DEVELOPMENT-Continued**

Conduct Public Hearing of the  
Initial Proposal for Negotiations  
Between Bonita Unified Teachers  
Association and the Bonita Unified  
School District for  
2011-2012 School Year

12338. Motion by Mr. Creiman, seconded by Ms. Koach,  
Opened Public Hearing of the Initial Proposal for  
Negotiations between Bonita Unified Teachers  
Association and the Bonita Unified School District  
for 2011-2012 school year.

Hearing Opened: 8:20 p.m.

Mr. Frick reported on the Bonita Unified Teachers  
Association articles for negotiations.

Article 8 – Transfer and Reassignment Procedures  
Article 15 – Salary/Health and Welfare Benefits  
Article 17 – Professional Growth  
Article 20 – Job Sharing (timeline & selection)  
Calendar 2013-2014

Motion by Ms. Koach, seconded by Mr. Coyne, and  
carried by 5 Ayes, 0 Noes, Closed Public Hearing.

Hearing Closed: 8:26 p.m.

No Public comment.

Initial Proposal for Negotiations Between  
Bonita Unified School District and the  
Bonita Unified Teachers Association  
For 2011-2012 School Year

12339. Motion by Mr. Coyne, seconded by Ms. Latourelle,  
and carried by 5 Ayes, 0 Noes adopted the Initial  
Proposal for Negotiations between Bonita Unified  
School District and the Bonita Unified Teachers  
Association for the 2011-2012 school year.

Article 2 – Class Size  
Article 4 – Evaluation Procedures  
Article 6 – Hours (6.2.3) (6.4.4)

No further discussion.

**DISCUSSION/ACTION AGENDA-Continued**  
**HUMAN RESOURCES DEVELOPMENT-Continued**

Initial Proposal for Negotiations Between  
Bonita Unified Teachers Association and the  
Bonita Unified School District  
For 2011-2012 School Year

12340. Motion by Mr. Coyne, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes adopted the Initial Proposal for Negotiations between Bonita Unified Teachers Association and the Bonita Unified School District for the 2011-2012 school year.

Article 8 – Transfer and Reassignment Procedures  
Article 15 – Salary/Health and Welfare Benefits  
Article 17 – Professional Growth  
Article 20 – Job Sharing (timeline & selection)  
Calendar 2013-2014

No further discussion.

**STUDENT DISCIPLINARY ACTION**

12341. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (g), (k) and #48915 (a)(2) approved recommendation that student #50901737 be expelled with enforcement suspended for the remainder of the school year 2011-2012 to Lone Hill Middle School in the Bonita Unified School District.

12342. Motion by Mr. Creiman, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (k) approved recommendation that suspended enforcement of expulsion for student #101103166 be revoked and the expulsion enforced for the remainder of the first trimester through the second trimester 2011-2012 with placement in a Community Day School or Alternative School outside the Bonita Unified School District.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community	No comments
PTA	No comments
BUTA	No comments
CSEA	Bonnie Perez, President of CSEA Chapter 21 addressed the Board and expressed her appreciation for their recognition of the District's custodial staff and locker room attendants and the important work and services they provide for the students and staff throughout the District.
BUMT	No comments

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Ms. Koach reported the Board took a tour of the new gym construction at Bonita High School. She was very impressed with the quality of work. She noted that groundbreaking will take place soon for the football field, track upgrade, and expanded gymnasium at San Dimas High School. She thanked the voters in the two communities for the opportunity to provide outstanding facilities for the students of Bonita Unified School District. Ms. Koach encouraged everyone to visit the Second Story Gallery at the Walker House this month, where high school student art work will be on display.

Ms. Latourelle enjoyed the tour of the new gymnasium construction at Bonita High School. She noted there is a picture on the outside of the building that displays how the gym will appear after construction is completed. She expressed appreciation for the opportunity to recognize the District's custodians and locker room attendants for the very important role they serve at each of the campuses.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-Continued**

Mr. Coyne thanked Bonnie Perez for her outstanding words on behalf of the custodial staff and locker room attendants and suggested she share her comments to the Board with those employees that were honored at tonight's meeting. He expressed appreciation to the La Verne Rotary Club for their continued support of the teachers in Bonita Unified School District. He also expressed appreciation to the Elk's Club for their donation of dictionaries for each third grade student. Mr. Coyne expressed his excitement with the new gym at Bonita High School and looks forward to attending many games in the new facility.

Mr. Creiman expressed his appreciation for the hard work and dedication of the custodians throughout the District and understands first-hand how important their role is for their campus, noting that schools cannot function without their custodians. He enjoyed riding in the San Dimas High School Homecoming parade and also participating as a judge at the School Age Care pumpkin contest. Mr. Creiman noted that playoff games are coming up and encouraged everyone to attend all of the sporting events at the schools.

Mr. Elliot asked Ann Sparks to review the State's mid-year deadline dates for the Governor's Revised Budget. Ms. Sparks indicated the deadlines are November 15, December 15, and January 10. Mr. Elliot reported the next meeting of the Board of Education would take place on Monday, December 5, noting Board Meetings normally occur on a Wednesday.

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Dr. Rapkin reported that a Doctorial Study by USC was conducted several years ago reporting that custodians and secretaries were determined to be the most valuable employees to a school site. He requested Bonnie Perez pass on to the custodians and locker room attendants the Board's comments regarding their appreciation of these valuable employees. Dr. Rapkin thanked Diane Koach for her continued hard work and dedication in encouraging students to participate in the arts. Dr. Rapkin thanked the La Verne Rotary for their continued support of the work of the teachers in Bonita Unified School District by providing Mini-Grants. Dr. Rapkin noted that the student art winners, custodians, locker room attendants and teachers are an example of the outstanding work taking place throughout the District.

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Monday, December 5, 2011, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The meeting adjourned 8:41p.m.

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Gary Rapkin, PhD, Superintendent  
Secretary to the Board of Education